

27 September 2012



Para-Paddle Co-ordinator

Canoe Racing NZ is the national sports organisation responsible for canoe sprint racing in NZ. We are in the process of establishing a new Para-Paddle Programme and are looking for a Para-Paddle Co-ordinator to drive this project.

The person we are looking for will be energetic and will have a passion for kayaking and in particular para kayaking. Preference will be given to candidates who are currently working with para athletes within our sport.

The role reports to the Canoe Racing NZ Sport Development Co-ordinator and the role description is as follows:

Role Description

The Para-Paddle Co-ordinator is will be the advocate for the para-paddle activities throughout our clubs and kayak community.

This position is voluntary, however CRNZ will reimburse pre-approved expenses.

Grants & Sponsorships:

- Assist clubs to apply for grants and sponsorships

Associations:

- Educate a range of stakeholders and potential programme candidates about the benefits of being involved with the para-paddle programme.
- Liaise with local associations and support groups who support people with disabilities to promote the programme.

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Racing:

- Establish para-paddle races as a regular part of national regattas
- Brief officials about para-paddle and the expectations when racing.
- Coordinate volunteers to assist with adaptive paddling programmes and events.

Canoe Clubs:

- Prepare a para-paddle training programme for clubs
- Be the point of contact for coaches from Canoe Racing NZ clubs and Waka Ama NZ clubs.
- Assist with developing a suitable safety plan for both on and off water for clubs.
- Be available to attend Have a Go days to promote the programme.
- Develop and co-ordinate local and national adaptive paddling and other events in collaboration with CRNZ and Waka Ama NZ

Milestones for this project are as follows:

INITIATIVE	KEY ACTIONS	KPI	Who
Increase participation of para-paddlers	<ul style="list-style-type: none"> • Have a go Days , and other initiatives working with the clubs, regions and nationally 	<ul style="list-style-type: none"> • 25 new para-paddlers in one year across the two sports 	Clubs and Project Co-ordinator
Four Canoe Racing NZ clubs and six Waka Ama NZ clubs empowered to offer para-paddle programmes	<ul style="list-style-type: none"> • Identify Club • Seek funding opportunities 	<ul style="list-style-type: none"> • Four Canoe racing NZ Clubs empowered to offer para-paddle programme • Acquire new funding 	Canoe Racing NZ and Waka Ama NZ and Project Co-ordinator
Safety plan developed and current membership awareness of safety or para-paddlers	<ul style="list-style-type: none"> • Develop Safety Plan for both Canoe Racing NZ and Waka Ama NZ 	<ul style="list-style-type: none"> • Safety Plan available to all clubs 	Canoe Racing NZ, Waka, Ama NZ and Clubs
Para –paddler competitors taking part to both Waka Ama NZ and Canoe Racing NZ National and Regional Championships	<ul style="list-style-type: none"> • Increase awareness of para-paddle programmes • Open National Regattas to para-paddle 	<ul style="list-style-type: none"> • Para-paddle category at the next Waka Ama NZ and Canoe Racing NZ National Championship with more than three competitors 	Clubs, Canoe Racing NZ, Waka Ama NZ and Project Co-ordinator

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<p>Organise training programme</p> <p>Liaise with club coaches for para-paddle</p>	<ul style="list-style-type: none"> • Develop a centralised para-paddle training programme to be distributed to four Canoe Racing NZ clubs and possibly Waka Ama NZ clubs. • Organise regular meetings (conference calls) with club coaches, to update and improve training programmes and any rising issue. 	<ul style="list-style-type: none"> • Training programme available to all clubs • Regular meetings established 	<p>Project Co-ordinator</p>
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Please register your interest by sending CV and Cover Letter, outlining any previous experience with para-paddling to :

Deb.marras@canoaracing.org.nz

Proud to be associated with:

