



CONFIDENTIALITY

Policy Type – GOVERNANCE

POLICY REF: G08

An objective of meetings of the Board is to bring together Board members in free and open discussion. However, there will be times when an issue arises which may need to be treated with discretion. These are handled as outlined below.

“Board Only” Sessions

When necessary, it is general business practice that “Board Only” sessions are held during meetings. This is used when issues which need to be discussed are sensitive, and Board members need to be totally comfortable that what is said in the confines of the meeting room will not be repeated outside the meeting.

“Board Only” sessions are held to:

- Discuss commercially sensitive matters
- Discuss personal and personnel issues
- Enable an open and frank discussion

The Chairperson will take and keep minutes of “Board Only” sessions.